



# Points to Remember

- **Please notify Vickie Provine by email if you will not be attending class.**
- **You must attend six of the nine classes to receive a Certificate of Completion.**
- **Please respect time limitations when it comes to questions for the presenters.**
- **Be respectful of presenters.**
- **Website address for City of Bloomington Department's materials and information:**  
<https://bloomington.in.gov/citizens-academy/2017>
- **Each session for the 2017 Citizens' Academy class will be posted at:**  
<https://bloomington.in.gov/citizens-academy/2017>

**From that post you will find the materials, date, time and location of where we will be meeting for the class.**

- **Many of our sessions are field trips so make sure you dress comfortably and wear walking shoes.**
- **Please turn in your weekly evaluation for each session.**
- **Please let me know if you have any special needs that need to be taken into account for your participation in the class.**
- **If you have any questions or concerns regarding the 2017 Citizens' Academy Class, please feel free to contact:**

**Vickie Provine  
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Housing and Neighborhood Development  
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[provinev@bloomington.in.gov](mailto:provinev@bloomington.in.gov)**